

**CONSTITUTION AND BYLAWS  
TO GOVERN**

**ETA GAMMA CHAPTER  
OF**

**ALPHA PHI ALPHA FRATERNITY, INC.**



Rev. October 19, 2015

ETA GAMMA CHAPTER  
ALPHA PHI ALPHA FRATERNITY, INC.  
TABLE OF CONTENTS

PREAMBLE	3
ARTICLE I. Name, Objective, Location and Symbol	4
Section 1. Name	4
Section 2. Objective	4
Section 3. Location	4
Section 4. Symbol	4
ARTICLE II. Members and Membership	5
Section 1. Membership	5
Section 2. Qualification	5
Section 3. Affiliation	5
Section 4. Voting on New Members	6
ARTICLE III. Meetings	7
Section 1. Regular Meeting	7
Section 2. Special Meeting	7
Section 3. Quorum	7
ARTICLE IV. Organization	8
Section 1. Officers Designation	8
Section 2. Election of Officers	8
Section 3. Nomination of Officers	8
Section 4. Duties of Officers	8
Section 5. Head of Chapter	9
Section 6. Vacancy	9
Section 7. Election Date	10
Section 8. Eligibility	10
Section 9. Removal from Office	10
ARTICLE V. Standing Committees	11
Section 1 Designation of Committees	11
Section 2. Duties and Responsibility	11
Section 3. Removal from Office	11
ARTICLE VI. Delegates	12
Section 1. Selection and Appointment	12
Section 2. Eastern Region Convention	12
Section 3. General Conventions and Meeting	12
ARTICLE VII. Dues and Fees	13
Section 1. Dues	13
Section 2. Fees	13
Section 3. Special Taxes	13

ARTICLE VIII. Emblems and Insignia	14
Section 1. Official Colors	14
Section 2. Official Flower	14
Section 3. The Official Seal	14
Section 4. The Official Badge	14
Section 6. The Fraternity Shield	14
Section 6. The Fraternal Design	14
Section 7. Limitations and Restrictions	14
ARTICLE IX. Discipline	14
ARTICLE X. Affiliation - A Phi A Education Foundation, Inc	15
Section 1. Elected Officers	15
Section 2. Election of Officers	15
Section 3. Duties of the Board of Directors	15
Section 4. Eligibility to Member	15
ARTICLE XI. Amendments and Repeal to Constitution and By-Laws	15
BY-LAWS	16-17

CONSTITUTION AND BYLAWS  
TO GOVERN  
ETA GAMMA CHAPTER  
OF  
ALPHA PHI ALPHA FRATERNITY, INC.  
Prairie View A&M University

**PREAMBLE**

We, the Brothers of Eta Gamma Chapter of Alpha Phi Alpha Fraternity, Inc in order to promote amore perfect union among graduate college men; to aid in and insist upon the personal progress of its members; to further brotherly love and fraternal spirit within the organization; to discontinue evil; to destroy all prejudices; and to preserve the sanctity of the home, the personification of virtue and the chastity of women, do enact and establish this constitution for the government of its members.

Prepared by:

Brother Frederick V. Roberts.

Reviewed by:

The Constitutional Review Committee

# CONSTITUTION

## ARTICLE I

### Name. Objective. Location and Symbol

Section 1.     Name

The name of this Chapter, as designated, shall be Eta Gamma of Alpha Phi Alpha Fraternity, Incorporated.

Section 2.     Objective

The objective of this fraternity and this chapter shall be to stimulate the ambitions of its members; to prepare them for the greatest usefulness in the causes of humanity, freedom and dignity of the individual; to encourage the highest and noblest form of manhood; and, to aid downtrodden humanity In its effort to achieve higher social, economic and intellectual states; and to foster community solidarity through individual and collective participation and leadership to attain these goals.

Section 3.     Location

The jurisdiction of this college chapter shall be limited to undergraduate members of Prairie View A&M University as specified under its charter.

Section 4.     Symbol

The chapter symbol shall be the Greek letters **(ETA GAMMA, HI)** ΑΦΑ **(ALPHA PHI ALPHA)**.

## ARTICLE II

### Members and Membership

Section 1.     Membership

The members of this Chapter shall be those who are pursuing their for undergraduate degree at a college or university accredited by a regional or national accrediting agency and maintained the required credit hours and grade point average (GPA) and have been duly invited into ALPHA PHI ALPHA in accordance with the provisions of the General Constitution.

Section 2.     Qualification

A member of this chapter must be a duly enrolled student pursuing a degree at Prairie View A&M University.

- A) A member may be a reclaimed brother who wishes to activate his status with his fraternity and chapter in this jurisdiction, and his reclamation and reactivation is dependent upon his desire for participation with Eta Gamma Chapter of Alpha Phi Alpha.

- B) No member of Alpha Phi Alpha Fraternity, Inc. shall be a member of any other college or intercollegiate fraternity, except a purely honorary or professional fraternity.
- C) No person who is a member of any other college or intercollegiate fraternity, except a purely honorary or professional fraternity, shall be admitted to membership in Alpha Phi Alpha Fraternity, Inc.
- D) When a member desires a transfer to another chapter, the member or his chapter secretary who shall submit a request for a transfer to the Executive Director who shall, after adequate investigation, give appropriate recognition to the request.
- E) The name of any current student of a college or university accredited by a regional or national accrediting agency who is of good character and proven integrity may be presented as a candidate for membership in this college Chapter by any member of this Chapter in good standing
- F) When the candidates receive from the Chapter the affirmative vote of three-fourths of the membership of the Chapter present at a meeting of this Chapter duly called for the purpose of balloting and has met all of the requirements of the Ritual including the prescribed initiation, he shall be deemed a member of Alpha Phi Alpha Fraternity, Inc.
- G) A member in good standing is one who has fulfilled all of his obligations to his chapter, Eta Gamma and to the General Organization.

Section 3. Affiliation

A member of Alpha Phi Alpha Fraternity, Inc., whose qualifications fit Section 2, who wishes to become a member of this Chapter, may do so by presenting a letter stating that he has been in good standing in his last Chapter, present evidence to show his eligibility and make known his intention of becoming affiliated with Eta Gamma Chapter. The Brother must receive the majority vote of the active members of this Chapter.

In lieu of the statement from his last Chapter, he must become a member by reinstatement, whenever regulations governing such procedures established by the General Convention are in force.

Section 4. Voting on New Members

Voting for new members will take place at a scheduled meeting as prescribed by the member process set by the General Organization. Only those individuals who have met the requirements of the Intake Program and received three-fourths affirmative vote of the member in good standing of this Chapter will be admitted membership In the Fraternity.

## ARTICLE III

### Meetings

#### Section 1. Regular Meeting

There shall be one regular meeting of the Chapter on the Tuesday of every week, except that the meetings may be suspended during the Summer and other holidays (June, July, August, Christmas Break, etc.) at the discretion of the body.

#### Section 2. Special meeting

The President may call a special meeting any time upon his own volition or upon the majority of members who are in good standing.

#### Section 3. Quorum

At all meetings a quorum shall consist of a majority of the membership plus one in good standing. If the number of members (N) in good standing is even, the minimum number of members to make quorum is  $(N/2) + 1$ . If the number of members in good standing is an odd number, the number needed for quorum is  $(N+1)/2$ .

With respect to voting issues, a meeting may take place with members who will provide proxy votes on items if they are unable to be present, providing they are given information on which to vote at least two weeks prior to the meeting. This is done to allow the organization to continue to conduct Alpha business.

## ARTICLE IV

### Organization

#### Section 1. Officers Designation

The officers of this Chapter shall be; President, Vice President, Secretary, Treasurer, Chaplain, Dean of Intake, Associate Editor to the Sphinx, Sergeant at Arms, Historian, Director of Educational Activities, and Parliamentarian, Dean of Intake, required by the general organization and a Director of National Projects and Programs.

#### Section 2. Election of Officers

The officers of this Chapter shall be elected at the first regular meeting in April and the successful candidates shall take office at the first regular meeting of the following September. The manner of election shall be determined at the time of election. (General Constitution, Article IV)

#### Section 3. Nomination of Officers

Nomination of officers shall be done by the nomination committee and presented to the body for approval and vote the first regular meeting in April.

Members nominated for office receiving the highest number of votes shall be elected for each given office.

Section 4. Duties of Officers

The duties of the officers shall be as follows:

- A) President: He shall preside over all meetings, execute all of the laws, and appoint all committees not otherwise provided for, as well as standing committees, except where objections are rinsed and sustained by a majority vote of the members in good standing present. He shall be responsible for such other functions as are usual for a presiding officer. He shall serve as an ex-officio member of all committees.
- B) Vice President: He shall perform the functions of the President when for any reason whatsoever; the President is absent or unable to perform. He shall serve as liaison officer between the President and the Standing Committees. He shall serve the President as his assistant.
- C) Secretary: He shall observe and keep minutes of the proceedings of the Chapter at each meeting thereof. After the approval of the minutes at the next regular meeting, he shall make permanent records of them in a permanent record book. Said record book must be brought to all meetings and be kept with strict security.

He shall report at the first regular meeting of each fraternal year, all financial members to the President and the Chapter members. He shall correspond with the Executive Director. He shall receive, sign, seal and distribute pass cards and submit annually for subscription to the Sphinx for members of the chapter. He shall receive all orders for pins and shall supervise and contract for all official printing of the Chapter. He shall be the official keeper of the seal.

- D) Corresponding Secretary: He shall conduct the correspondence of the chapter as it relates to the routine affairs of the body and shall keep a complete list of all members of the organization resident in the jurisdiction of the Chapter Seat, their fraternity status, and similar pertinent information. He shall notify all members of meetings at least five days previous, and of their appointments to committees. He shall be responsible for prompt publication of all Newsletters and special notifications.
- E) The Treasurer: He shall disburse the funds of the Chapter only when bills, drafts, orders or vouchers for expenditures are presented to him. He shall draw all drafts and orders on the Treasury but all such drafts and orders must be countersigned by the President before being executed He shall be required to deposit all funds of the chapter within five (5) days after receipt in a bank chosen by the Executive Committee. He shall keep accurate and complete records of all receipts and disbursements and

shall report thereon to the designated agency or committee, for auditing on demand.

- F) The Historian: He shall maintain a continuous history of the Chapter activities submitting such records to the General Organization. Historian upon request and or shall forward data on such events that are deemed of historical significance in the history of the Fraternity.
- G) The Chaplain: He shall open and close each meeting with prayer, lead the chapter in the Fraternity Prayer, and direct all devotional ceremonies of the Chapter. He shall direct the Brothers in a reverence for God and a brotherhood among members.
- H) Associate Editor to the Sphinx: He shall edit all publications sent out by the Chapter to the Sphinx Magazine or any other news media. He shall give publicity to the activities of the Chapter that warrant it in accordance with the will of the Chapter and in its best interest. He shall collaborate with the Historian and assist him whenever necessary, both in news data or historical data.
- I) Sergeant at Arms: He shall be responsible for the maintenance of good order at all meetings and functions of the Chapter. He shall answer the Alpha Phi Alpha rap of admission and password and be responsible for admitting Brothers to the meetings. He shall be responsible for the education of the Brothers in the ritual and secrets of the Fraternity in the proper place.
- J) Parliamentarian: The Parliamentarian shall sanction the procedure of all meetings according to Robert's Rules of Order. He shall interpret the National Constitution, the Chapter Constitution, the Ritual and Laws of Eta Gamma Chapter. Appeals may be had from such interpretations upon objections being raised and sustained by three-fourths majority vote of the members present that are in good standing. All decisions are final.
- K) The Director to Educational Activities: He shall formulate policies for the administration of all scholarship funds and educational programs of the Chapter. He shall, after careful investigation, determine scholarship awards. He shall make an annual report to the Chapter at its December meeting. He shall also serve as President of The A Phi A Education Foundation.
- L) Dean of Intake and Membership: He shall be responsible for Intake procedures, coordination of the Leadership and Membership Weekend Activities, and coordination of activities for a new member(s) for his/their first chapter meetings. He shall assure compliance with Intake policies promulgated by Alpha Phi Alpha Fraternity, Inc. He shall conduct other duties assigned by the Chapter's President. He shall be a Co-Chair of the Chapter's Internal Affairs Committee.

M) Director of National Programs: He shall coordinate all National Programs which may be managed separately with a Chairman. A calendar of events should be planned for the year and distributed after approval to appropriate parties. He shall ensure that all programs are in compliance with the national requirements.

Section 5.     Head of Chapter

The President is the official head of the Chapter, and shall act as the executive of the Chapter on Fraternity matters, between meetings with the advice and assistance of the Executive Committee.

Section 6.     Vacancy

The President shall fill all vacancies occurring during the fiscal year with the concurrence of Chapter members in good standing.

Section 7.     Election Date

Following the annual election of officers at the regular meeting in April, a list of the elected officers shall be mailed within ten days to the Executive Director (per General Constitution Article IV). Officers serve for one year or until their successors are elected and qualified. They take office no later than the first regular chapter meeting in September.

Section 8.     Eligibility

A candidate for the election to the Presidency shall be a member in good standing for at least two consecutive semesters prior to the Fraternity year which includes the meeting at which he is a candidate, providing however, that the two semesters clause may be waived upon unanimous vote of the members of this Chapter in good standing when the number of brothers qualified are limited.

Section 9.     Removal from Office

All the aforementioned officers are subject to removal from office upon the two-thirds majority vote of members in good standing, at a regular monthly meeting or duly authorized special meeting for just cause shown - just cause being defined as four unexcused absences at monthly Chapter meetings and or any one of the following:

- A) Abuse of office as characterized by the neglect of duties for two consecutive months.
- B) Willful misrepresentation of information which could either directly or indirectly influences a decision on a fraternity matter.
- C) Willful misrepresentations of himself, the Fraternity, or any individual/portion thereof. Any behavior bringing discredit upon Eta Gamma Chapter, Alpha Phi Alpha Fraternity, Inc. or both.

While extenuating circumstances regarding pure inability to perform will be considered, no breaches of basic integrity will be tolerated.

Procedures require written warning on the first violation; followed letter of reprimand on the second violation and letter of removal and vote and the next meeting called to remove the member from the position.

## ARTICLE V

### Standing Committees

#### Section 1. Designation of Committees

The Standing Committees shall be constituted as follows:

Executive Committee, Internal Affairs Committee, Financial Affairs and Audit Committee and Community Affairs Committee.

- A) The Executive Committee shall be composed of the President, Vice President, Treasurer, Secretary, Parliamentarian, Sergeant at Arms, Chaplain, Associate Editor to the Sphinx, Historian, and Director of Educational Activities, Dean of Intake and Membership and Director of National Programs.
- B) The Standing Committees shall be appointed by the President upon the recommendation of the Executive Committee and announced by the President at the meeting at which he takes office except for the Committees by which this Constitution names a Chapter Officer to the Chair.

#### Section 2. Duties and Responsibilities

The duties of the Standing Committee shall be as follows:

- A) The Executive Committee shall have the power of direction of the general affairs to be acted upon by the Chapter. The Committee shall have the powers of the general body in emergencies, which necessitate action between meetings, but a report must be made at the next regular meeting of the Chapter. This committee shall act as trustee to the Chapter, responsible to the Chapter.
- B) The Internal Affairs Committee has the oversight of all Chapter programs not specifically designated to other Chapter Committees. This Committee shall also function as the Intake Committee and nomination committee of officers for election.
- C) The Financial Affairs and Audit Committee are responsible for all Fund Raising Activities. This Committee has the responsibility for planning functions to raise financial support for the chapter's programs. The

Committee is also responsible for auditing all financial records of the chapter.

- D) The Community Affairs Committee is responsible for a maintaining positive image and performing public service within the community. The Committee plans and performs various activities within the community and Eta Gamma Chapter.

Section 3. Removal from Office

Each committee chairman is subject to removal from office upon the two-thirds majority vote of members in good standing, at a regular monthly meeting or duly authorized special meeting for just cause shown - just cause being defined as four unexcused absences at monthly Chapter meetings and or any one of the following:

- A) Abuse of office as characterized by the neglect of duties for two consecutive months.
- B) Willful misrepresentation of information which could either directly or indirectly influence a decision on a fraternity matter.
- C) Willful misrepresentation of himself, the Fraternity, or any individual and portion thereof. Any behavior bringing discredit upon Eta Gamma Chapter, Alpha Phi Alpha Fraternity, Inc. or both.

While extenuating circumstances regarding pure inability to perform will be considered, no breaches of basic integrity will be tolerated. If the President is unavailable to make the re appointment personally, the senior chapter officer available will reappoint a succeeding committee chairman within two weeks time. The President shall be immediately notified of this action.

ARTICLE VI

Delegates

Section 1. Selection and Appointment

Delegates to the General Convention shall be selected and appointed according to Article 2.0, Section 2.1. and 2.2. of the General Constitution By-Laws.

Section 2. Texas District and the Southwestern Region Convention

Delegates to the Eastern Region Convention shall be selected and appointed according to the Rules of the Eastern Regional Convention and the General Constitutional provision.

Section 3. General Convention and Meetings

All delegates shall be selected by the Chapter and appointed to the serve as representatives to conventions or meeting or to organizations participated in

by the Chapter, and said delegates shall represent the views and wishes on all business and action participated in at the first regular meeting after completion of representation.

## ARTICLE VII

### Fee and Dues

#### Section 1. Dues

The two dues for each member of the Chapter shall be of types:

- A) Dues to the General Organization as set by same, due annually prior to November 15, unless changed by the General Organization.
- B) Dues to Chapter to be set by the Executive Committee and accepted by two-thirds vote of the Chapter no later than the October regular meeting

#### Section 2. Fees

The General Organization shall receive a Late Fee levied upon members who do not pay dues before November 15 of a given year.

#### Section 3. Special Taxes

The Chapter shall have the power to levy special taxes on its members to raise the amount of dues at any time for its proper maintenance, but such dues must be approved by two thirds of the member in good standing at a regular meeting.

## ARTICLE VIII

### EMBLEMS AND INSIGNIA

#### Section 1. Official Colors

The official color of Eta Gamma Chapter of Alpha Phi Alpha Fraternity Incorporated shall be BLACK and OLDE GOLD.

#### Section 2. Official Flower

The official flower of the Fraternity shall be the YELLOW ROSE

#### Section 3. The Official Seal

The Official Seal of the Chapter shall bear the words "ALPHA PHI ALPHA FRATERNITY, Inc. on the margin with the name of the Chapter (Eta Gamma) and the year of its establishment in the center (1976).

#### Section 4. The Official Badge

4.1 The official "Badge" of the Fraternity shall bear the three Greek letters ALPHA PHI ALPHA (ΑΦΑ) with the letter "PHI" (Φ) superimposed on the letters "ALPHA" (Α). The "Badge" shall contain seven jewels: One semi-indented at the top of each of the letters "ALPHA" (Α) and five semi-indented in the vertical of the letter "PHI" (Φ).

4.2 No guard shall be attached to the "Badge" nor shall the "Badge" be worn anyone except a member of the Fraternity

4.3 No member shall order a Badge from the Jeweler direct.

Section 5. The Fraternity Shield

The "Fraternity shield" is the official emblem of the Fraternity, a complete description of the design of which is contained in the Ritual.

Section 6. The Fraternal Design

The "Fraternal Design is the official coat-of-arms design approved for use on rings, sweetheart pins, and other small jewelry, sweaters, fraternity house equipment, etc. A description of the "Fraternal Design" is contained in the Ritual.

Section 7. Limitations and Restrictions

4.1 The National Board of Directors shall designate the official Jeweler, who shall Instructed to make no Insignia of Alpha Phi Alpha Fraternity, Inc. except upon a written order from the Executive Secretary. The official Jeweler shall make no other insignia of the Fraternity.

7.2 The Executive Director shall ensure that all "Badges" are registered and serially numbered before they are delivered.

7.3 The title to each ALPHA PHI ALPHA FRATERNITY "Badge" shall be vested in the General organization. Upon the expulsion of a member, the Executive Director shall demand the return of the "Badge," invoking the due process of the law for the purpose, if necessary. On return of the "Badge" the Executive Director shall reimburse the expelled member.

ARTICLE IX

Discipline

The Chapter shall have the power to discipline its members. The penalty may be fine, censure, or suspension, and all actions, if any, shall be governed by applicable sections of the General Constitution, Article XIII.

ARTICLE X

Affiliation

The Joseph York Educational Foundation

The Joseph York Educational Foundation is established in the State of Texas.

Section 1. The Foundation’s Elected Officers—Chairman, Treasurer, and Secretary— and the Officers of Eta Gamma Chapter (Chapter’s Board of Directors) comprise the Board of Directors of the Foundation

The elected Officers of the Foundation shall be the Chairman, Treasurer, and Secretary of the Foundation. The Board of Directors of the Foundation shall be the elected officers of the Foundation and the Officers of the Eta Gamma Chapter for Alpha Phi Alpha Fraternity, Inc.

Section 2. Election of Officers of the Foundation

The election of the Chairman, Treasurer, and Secretary of the Foundation shall be every two years by the Board of Directors (Offices of the Eta Gamma Chapter) of Alpha Phi Alpha Fraternity, Inc. The Foundation’s Chairman, Treasurer, and Secretary shall serve for a two year term. Officers of the Chapter and, therefore, Directors of the Foundation’s Board serve on the Foundation’s Board of Directors during their term as Chapter Officers.

Section 3. Duties of the Board of Directors to the Foundation

Plan and support all educational activities of the Chapter. Award scholarships to high school seniors pursuing higher education and to college students at accredited institutions pursuing bachelors, masters, or advanced degree and participate in the annual Joseph York Oratorical Contest.

Section 4. Eligibility to Member of the Foundation

Any member of Eta Gamma Chapter in good standing is eligible for membership in the Foundation. Selection is based on the member declaring their desire to be a member and acceptance by the Executive Committee.

ARTICLE XI

Amendment and Repeal

This Constitution and By-Laws may be amended or any part may be repealed by a three-fourths affirmative vote of the members in good standing, provided the proposed amendment has been delivered in writing to each financial member of the Chapter at least 14 days in advance of the designated meeting at which vote is to be taken.

## BY-LAWS

1. The general order of business at any regular meeting of the Chapter shall be as follows:
  - i. Call to Order
  - ii. Recitation of Fraternity Mission or Motto
  - iii. Reading of Minutes
  - iv. Reading of Communications Correspondence
  - v. Report of Treasurer
  - vi. Report of Standing Committees
  - vii. Unfinished Business
  - viii. New Business
  - ix. Announcements
  - x. Adjournment
  - xi. Fraternity Hymn and Prayer
2. The Officers of the Chapter (Board of Directors), Executive Committee Officers, and Chairmen of Standing Committees and other committees shall submit all reports on business of the Chapter and Fraternity in writing.
3. The method of procedure for all meetings of this Chapter shall be according to this Constitution, the General Constitution and Robert's Rules of Order.
4. Nothing in this Constitution shall be construed so as to conflict with the Constitution and By-Laws of Alpha Phi Alpha Fraternity, Inc.
5. The Fiscal Year of this Chapter shall be from June 1 to May 31 of the following calendar year.
6. No Brother shall have the right to hold office or vote in this Chapter unless he is in good standing with this Chapter, and the General Organization.
7. All changes in this Constitution shall be noted and dated as per submission date and acceptance date in a listing headed "Constitutional Changed Noted."
8. Any member of another Chapter of this Fraternity must be in good standing with his Chapter in order to participate in this Chapter's business.
9. A copy of this Constitution and By-Laws with any subsequent amendments shall be submitted to the General Secretary as outlined in Article 1, Section 2 of the General Constitution.

10. Due diligence shall be used in determining that members are in good standing with this Chapter before admitting them to meetings or functions. Good standing is understood to mean active, financial, and not subject to disciplinary action.
11. Any member of Alpha Phi Alpha Fraternity, Inc. not affiliated with this Chapter shall be required to exhibit his pass card before being admitted to the Chapter meeting or function.
12. Names and addresses of all active members of this Chapter shall be sent to the General Office within 30 days of the general election in April or before March 1, of each General Convention Year.
13. Notice of action upon names of candidates for admission into the Fraternity shall be in accordance with established procedures of the General organization. The Chapter Secretary shall notify all members absent from such meetings at least five (5) days before such action. This notice shall be in writing. Absence from such meeting after notification by the Secretary shall be deemed assent in each particular case. No member shall receive a transfer from this Chapter until approved by the Executive Director as outlined in By-Laws #8 of the General Constitution
14. Regular weekly meetings of this Chapter shall be held on Monday of each week except the months of June, July, and August when the Chapter is in recess. Meetings shall be held at the place designated by the membership.
15. Dues shall be payable by the October meeting of each year. The Executive committee shall set dues and must be approved by two-thirds vote of the members of the chapter
16. A prerequisite for voting and participating shall be satisfaction of all obligations up to the time of voting. In voting for elected officers in April, all dues and fees should be paid at least 30 days or by March 1 prior to the time of voting
17. Assessments shall be made upon each member as voted by a majority of the body in its regular Chapter meetings when necessary to meet obligations of the Chapter in the normal conduct of its program. All members will be held accountable for satisfaction of these assessments.
18. The Intake Process shall conform to the guidelines defined in the Standing Orders and the Ritual of Alpha Phi Alpha Fraternity, Inc.

**The Constitution and By-laws were adopted effective January 1, 2013.**

**Herbert R. Thomas /s/**  
Chapter Advisor

**Brian E. Rowland /s/** \_\_\_\_\_  
President, Epsilon Tau Lambda Chapter

**Frederick V. Roberts/s/** \_\_\_\_\_  
Eta Gamma Alumni